

**NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER
JOINT OPERATING COMMITTEE**

A G E N D A

**Regular Meeting - Thursday, May 19, 2022 - Time - 7:00 P.M.
Meeting Place: Northern Westmoreland Career & Technology Center**

- I. Meeting Called to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Comments on Agenda Items by Citizens in Attendance**
- V. Approval of Minutes**

--Regular Meeting of April 21, 2022

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

VI. Finance

A. Treasurer's Report April 2022 (Display F-1A)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

B. Payment of Bills

May 2022

(Display **F-1B**)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

C. Ratification of Investments

April 2022

(Display **F-1C**)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

VII. Reports

A. Director's Report - (Display R-1)

B. Administrative Report

C. Business Office Report

VIII. Correspondence

IX. Old Business

X. New Business

A. FINANCE

B. ADMINISTRATION**AGENDA ITEM B-1**

Accept the nominations for the office of Treasurer of the Joint Operating Committee for a one-year term beginning on the first day of July 2022 and extending until the first day of July 2023.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-2

Accept the nominations for the office of Secretary of the Joint Operating Committee for a four-year term beginning on the first day of July 2022 and extending until the first day of July 2026.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-3

Approve in accordance with Section 621 of the Pennsylvania School Code the following depositories of Northern Westmoreland Career & Technology Center General Fund Accounts for the 2022-2023 school year: First Commonwealth Bank, Pennsylvania School District Liquid Asset Fund, Pennsylvania Local Government Investment Trust.

(Display **B-3**)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-4

Authorize Coleen Steim, Business Manager to make necessary budgetary transfers for May 2022 as shown on the display.

(Display **B-4**)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

B. ADMINISTRATION (Cont'd)

AGENDA ITEM B-5

Approve the renewal contract with Central Maintenance for building cleaning services for the period July 2022 – June 2023 at a rate of \$5,590.00/month.

(Display **B-5**)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-6

Approve the health insurance rates for the 2022-2023 fiscal year.

(Display **B-6**)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-7

Approve the renewal confirmation with Blackboard for school website and content management system per the attached renewal agreement.

(Display **B-7**)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-8

Award the bid for a school electronic sign bid to Forman Signs in the amount of \$47,259.00 to be funded through the 21-22 GEER Grant.

(Display **B-8**)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

B. ADMINISTRATION (Cont'd)

AGENDA ITEM B-9

Approve the letter of support with the Communities in School's Pittsburgh & Allegheny County to participate in the attendance improvement initiative for the 22-23 school year.

(Display **B-9**)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM B-10

Approve the out of state travel request of Ms. Slanicka, Mr. Kirk and Ms. Wilferd to attend the National SkillsUSA Competition June 20-24, 2022 in Atlanta Georgia.

(Display **B-10**)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

C. PERSONNEL

AGENDA ITEM C-1

Approve the salary increases for Administration and Non-Instructional Personnel for 2022-2023.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

C. PERSONNEL (Cont'd)

AGENDA ITEM C-2

Approve the revised job descriptions for Main Office Assistant and Director's Assistant
(Display C-2)

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

AGENDA ITEM C-3

Approve the payment of \$3,000.00 to the Superintendent of Record for the term
July 1, 2022 – June 30, 2023.

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

XI. Comments by Citizens in Attendance

XII. Adjournment

Motion by _____ Seconded by _____

Affirmative Vote _____ Negative Vote _____

CS

Dates to remember:

Thursday, June 16, 2022	-	7:00 PM JOC Regular Meeting
Thursday, July 21, 2022	-	NO JOC Regular Meeting
Thursday, August 18, 2022	-	7:00 PM JOC Regular Meeting